

**Beaver Dam Unified School District
Board of Education Minutes**

Accountability Committee Meeting

February 20, 2017

A meeting of the Accountability Committee of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center at 5:30 p.m. Board members present: Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Administration present: John Casper, Middle School Principal, Mark DiStefano, Director of Human Resources, Sandra Garbowicz, Director of Teaching and Learning, Steve Vessey, Superintendent and Anne-Marie Woznicki, Director of Business Services.

Mr. Knepel from Baker Tilly Virchow Krause, shared the fiscal year 2016 audit report. The audit includes the opinion that the report is “unmodified,” or clean. There is one finding regarding the internal control over financial reporting, resulting from the auditors preparing the District’s financial statements. This is a common finding most school districts in the state. They also noted that the district has not obtained a capital asset appraisal report since 2013. The district is in the process of obtaining a proper capital asset appraisal report. In summary, the district’s 2016-2017 financial year was excellent.

Ms. Woznicki provided a presentation on bond refinance. She reviewed that the original plan for referendum financing was to borrow \$24.45 million in spring of 2017, and \$24.45 million in spring of 2018. The district had \$7 million remaining bank-qualified authority for 2016 and the plan was to issue \$7 million short-term notes (Bond Anticipation Notes). The notes will be refinanced with long-term bond issue in early 2017. The sale of the bonds requires board approval that will be presented at the March regular board meeting.

Mr. DiStefano explained that it has been a practice to list terminations of support staff employees on the board agenda. There is no requirement to have the termination of non-contracted employees approved by the board of education. He reviewed board policy and staff handbook language. He said that termination of support staff will not be listed on the board agenda unless there is a procedural obligation to do so as part of a grievance.

Mr. DiStefano provided information on Phase II security upgrades. This project is to add additional keyless entry points to specific doors at the Middle School, Jefferson, Wilson, Washington, Lincoln, and Prairie View elementary schools. However; the doors are not structurally sound enough to handle the new hardware at Washington and Wilson elementary schools and the hardware at Jefferson Elementary School needs to be upgraded to be compatible with the new hardware. These issues will be taken care of during the work scheduled for completion with this phase. Exterior doors at these schools will be re-keyed allowing everyone to use their key cards instead of hard keys. This will allow tracking of who has access and is using district buildings. The cost is \$70,000, which has been included in the budget.

Dr. Garbowicz presented elementary achievement data consistent with Achievement Gap Reduction (AGR) semester reports required by the State of Wisconsin. The AGR program is the

new name and modified requirements for the once named SAGE program. Achievement data was presented for the district's AGR schools, which are Lincoln, Washington and Jefferson Elementary Schools.

The next Accountability Committee meeting is scheduled for March 27th.

Minutes submitted by Bev Beal-Loeck, Committee Chair.